

# Visvesvaraya National Institute of Technology, Nagpur

## Form of Authority for Grade Card Collection and No Dues Certificate

(Applicable for Final semester students only)

To,

The Director, V. N. I. T., Nagpur

Sir,

I Mr / Ms ..... (Name in Hindi Script) .....

..... ID No. .... Enrol No. ....

Mob No. .... of B Arch / B Tech ..... M Tech

..... program request you to –

Paste the recent  
Photograph

No dues certificate obtained from –

Library:	Hostel:
Sports:	Department:

(Instruction/s - Exercise the appropriate option as under - tick ✓ the appropriate, enter details in capital letters only)

- 1) Kindly handover the documents to a person authorized to collect documents, details of person authorized are as under (Address, name and signature to whom authority is given-

.....

.....

Signature of person who is authorized to collect the documents: .....

- 2) Kindly dispatch my documents at the address given below -

.....

.....

- 3) Kindly **Refund** or **Transfer** (tick the appropriate) my library deposit to Students Aid Fund. Students are appealed to exercise option to transfer library deposit amount to student aid fund. In case student fails to tick the option, the amount will be transferred to student aid fund.

Date : ..... E-mail Id: .....

SBI VNIT A/c No ..... Name & Sign of Student: .....

**Note** – Students exercising option 2 above will be required to submit this form to Mr Pathak at academic section. Dispatch of documents will be started by 30<sup>th</sup> June 2011. Students are advised to submit the same before leaving. Students are advised not to close their SBI VNIT A/c as same can be operated in core banking.