

विश्वेश्वरया राष्ट्रीय प्रौद्योगिकी संस्थान, नागपुर
VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR

Estt/CEA/ 201

Date: 15 JAN 2018

CIRCULAR

Sub.:- Payment of Children Education Allowances to V.N.I.T. employees (Teaching & Non-Teaching) in terms of D.O.P.T. O.M. No.12011/3/2008-Estt (Allowance) dated 02.09.2008

With reference to above, all employees of this Institute (Teaching & Non-Teaching) are directed to furnish the application in the prescribed form (available on Institute's website) for payment of children education allowance. It may be ensured that while furnishing the application, expenditure incurred upto 30.01.2018 on fees and other items as prescribed in O.M. No. 12011/3/2008-Estt (Allowance) dated 02.09.2008 should alone be included as reimbursement will be restricted to *two terms of current financial year* in terms of D.O.P.T. O.M. No.A-27012/1/2014-Estt.(Allowance) dated 28.04.2014. The applications duly completed in all respect in duplicate should reach Establishment Section on or **before 30.01.2018**. It is also clarified that in the absence of supporting bills, the claim will be rejected. Late submission of applications will not be entertained unless same is occasioned by the circumstances beyond the control of employee concerned and with the approval of Director.


REGISTRAR

Copy forwarded for information and necessary action to:-

1. All Heads of Department / Sectional Heads with request to bring contents of above Circular to the notice of staff working under them
2. Registrar
3. Sr. Medical Officer
4. D.R. (Accounts)