

Visvesvaraya National Institute of Technology, Nagpur

Exam/Gen/2018

Date: May 11, 2018

Notice: Late Registration Procedure & Required Documents Reg-

Semester Registration for the Session W-2018 is ending on 11-05-2018. Some students had taken permission to pay fees late. These students should make note that they can do their registration only after payment of Academic Fees & follow the procedure mentioned below. Also, students who had not done registration in the specified registration schedule must follow the steps mention below:

- Take print & fill registration form available on Institutes Website (Student Notice Board)
- Attach proof of Fee extension copy with the registration form
- Attach Xerox Copy of Fees paid receipt along with registration form
- Sign that Registration form also take signature of Faculty Advisor
- **If you had taken permission to pay fees late and you had paid fees in-time mentioned in your application, then report to Exam section along with all the above signed documents to complete the registration procedure within two days after paying fee.**
- If you had not taken permission for paying fees late, also not done your registration in-time, then you need to write an application seeking permission to do registration, take signature of your Faculty Advisor, HoD & finally Permission from Dean (Academic). Along with this permission and above documents report to Exam section to complete the registration procedure.
- Please make a Special Note; if you had not done registration in-time & doing above procedure, then the specified fine will be imposed on you (As per previous Notice), also you need to attach copy of Fine paid receipt along with above documents to do the Late registration.

To,
All HoD's for Display on Notice Board


Dean (Acd.)